



## 2010 Frequently Asked Questions

### **Who is Eligible for the BYF Summer Jobs Program?**

Teens between the Ages of 15-17, that are Full-Time Residents of the City of Boston are Eligible

- Teens MUST Turn 15 Years Old on/before Monday, July 5, 2010
- Teens CANNOT Turn 18 Years Old on/before Friday, August 13, 2010

### **Where Do I Get a Printed (Paper) Application?**

There are NO Printed (Paper) BYF Applications. The ONLY way to apply to BYF is to register with the HOPELINE via the phone or internet.

### **What Information Will I Need to Apply to the HOPELINE?**

Teens will Need to Give BYF Their: Name, Social Security Number, Date of Birth, Address, Phone Number, Email Address, Language Spoken Information, and Input Three (3) Interests.

### **Will Everyone that Registers on the HOPELINE be Offered a Position?**

No, unfortunately, positions are not guaranteed. We suggest that all applicants explore any and/or job opportunities while waiting to hear from BYF.

### **When Will the Program Begin, and When Will it End?**

The Program will Begin on Tuesday, July 6, 2010, and will End on Friday, August 13, 2010.

### **How are Teens Selected for Positions with BYF?**

BYF will Choose Teens for Positions Using a Random Lottery Process. BYF will begin Contacting Teens that Have Been Selected at the End of April. BYF Continues to Contact those Chosen throughout the Months of May and June, and sometimes even into July.

After an Applicant has received their HOPELINE Tracking Number, they should view a list of Previous BYF Partners on Our Website.

[Potential Worksite List](#)

*\*Please Note: Some Worksites have an Additional Application and Interview Process.*

### **How will I Know if I've been Selected for a Position with BYF?**

Applicant's Chosen for Positions with BYF will be contacted beginning at the end of April. Applicants will be contacted via the Phone Number or Email Address Provided when Registering for the Hopeline. BYF will continue to randomly select applicants throughout the months of May & June.

After an Applicant has received their HOPELINE Tracking Number, they should view a list of Previous BYF Partners on Our Website.

[Potential Worksite List](#)

*\*Please Note: Some Worksites have an Additional Application and Interview Process.*

### **If I am Selected for a Position, What Documentation will I Need to be Hired?**

[BYF Employee Requirements PDF](#)

**Where Do BYF Teens Work During the Summer?**

BYF Teens are Placed in Non-Profit Organizations throughout the City of Boston. You Can View of List of Previous BYF Partners on our Website at [www.bostonyouthzone.com/teenzone/employment/byf](http://www.bostonyouthzone.com/teenzone/employment/byf). *\*Please Note: Some Worksites have an Additional Application and Interview Process.*

**How Much are Teens Working for BYF Paid?**

Teens are Paid \$8.00 Per Hour, for a Maximum of 25 Hours Per Week.

**Can an Employee Be Paid for More Than 25 Hours Per Week?**

No, BYF only allows to teen employees to be paid for a maximum of 25 hours per week. If the organization you are working at requires additional hours, they must make agreements with employees prior to the start of the program. Organizations cannot hold an employees inability to work more than 25 hours per week against them.

**When Will Teens be Paid?**

Teens are Paid on a Bi-Weekly Basis. Check Dates for 2010 are:

Work Period Dates	Check Date
Tuesday, July 6th - Friday, July 9th	Paid on Friday, July 16th
Saturday, July 10th - Friday, July 23rd	Paid on Friday, July 30th
Saturday, July 24th - Friday, August 6th	Paid on Friday, August 13th
Saturday, August 7th - Friday, August 13th	Paid on Friday, August 27th

**If I Don't Like My Worksite, Can I Transfer to Another Site?**

Typically, BYF will not transfer teens from one organization to another. Once teens are assigned to a site, they are expected to report to that site for the duration of the program. Teens may request to be transferred, however, they may only be granted in special circumstances. If a teen has a problem at their work site, they should contact BYF immediately.